

**PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
DECEMBER 18, 2006**

AGENDA

ROLL CALL

The Board of Park Commissioners met for a mid-month meeting on Monday, December 18, 2006, at the Grand Forks Park District Board meeting room at 4:15 p.m. Present were Commissioners Bollman, LaDouceur, Hutchison, Panzer and Jeske.

FOR DISCUSSION

INTERIM REPORT FROM DONNA JARMUSZ

A conference call was made to IBIS to discuss the preliminary findings of the feasibility study of the proposed new wellness center.

The group reported the report will be finalized during the second or third week of January.

First discussed was the market analysis. The analysis showed the surveyees would support a wellness center with the following amenities:

Exercise equipment, walking facility, weight training, personal training, Pilates, children's and youth programs, and senior programs.

The proposed facility could support 2765 members or 1795 memberships.

Altru is interested in being a tenet in the new facility and would need 12,000 square feet. It was recommended the charge for this space to Altru be \$328,000.00 annually.

The group also recommended the café area be leased to a private vendor.

The café and Altru are two additional sources of revenue. Other revenue could come from basketball leagues, swimming, etc.

The cost of phase one of the center would be approximately 12 to 15 million. An additional six million would be needed to construct phase one and two.

Proposed membership dues are:

\$55.00/month for single memberships
\$90.00/month for a couple or single plus one
\$45.00/month for seniors/restricted

Junior and youth programs membership dues and single plus two, three, etc. are yet to be determined.

IBIS feels it looks like we have a feasible project that needs to be done in two phases and financed over a 30-year period at a 5.5% interest rate.

They want to present the final report to the Board and Altru either the second or third week in January, and make the presentations separate from each of the two organizations.

It was agreed by the Board to have IBIS present the final report to Altru on Tuesday, January 23 and to the Board of Park Commissioners on Wednesday, January 24, at 4:15 p.m.

CENTER COURT FITNESS CLUB FINANCIAL STATUS

John reported Center Court will finish the year with a profit, but will be \$50,000.00 short of their share of debt service. He suggested perhaps the Center Court Committee can figure out how to present this in a better light.

Operationally, Center Court is paying for itself, but debt service is struggling.

The auditors have suggested it is a valuable asset, most people use it, and it is a three million dollar facility with only a \$21,000.00 lean on it.

The general feeling of the Board was not to sugar coat the debt service problem and to wait until the final 2006 audit comes in.

PROPOSED 2007 SALARY PLAN

Commissioner Panzer, along with Commissioner Jeske and John Staley served on the Salary Committee and Commissioner Panzer made these statements on the findings of the committee:

1. The Committee's goal is to find a method to distribute raises the same way each year.
2. A total benefit package brochure needs to be put together so each employee sees exactly what the total dollar package is as a Park District employee.
3. The committee is recommending a 3% cost of living increase for 2007, with no percentage given up for the medical insurance premium increase. The Park District was rebated \$23,000.00 from Blue Cross/Blue Shield and that more than covers the increase in insurance for 2007.

The Committee asked the Board to come prepared to make a decision on the proposed 2007 cost of living increase at the January 2, 2007, Board meeting.

FOR ACTION

GOLF CART BIDS

It is believed it would be less expensive to trade in the current golf carts then to wait two years. Bremer is guaranteeing a loan in April at 4.5% in four annual payments.

The Golf Committee met and their recommendation is to purchase new carts.

A motion was made by Commissioner LaDouceur to purchase new golf carts for King's Walk. Seconded by Commissioner Jeske; motion carried with Commissioner Hutchison dissenting.

A motion was made by Commissioner Panzer to finance the purchase over a five-year period to save money. Seconded by Commissioner LaDouceur; motion carried.

ADJOURNMENT

A motion was made by Commissioner LaDouceur to adjourn. Seconded by Commissioner Panzer; motion carried.

John Staley, Clerk

Jim Bollman, President